# SCHEDULE 14A INFORMATION

Proxy Statement Pursuant to Section 14(a) of the Securities Exchange Act of 1934 (Amendment No.

)

Filed by the Registrant /x/ Filed by a Party other than the Registrant  $/\,/$ 

Check the appropriate box:

// Preliminary Proxy Statement

// Confidential, for Use of the Commission Only (as permitted by Rule 14a-6(e)(2))

/x/ Definitive Proxy Statement

- // Definitive Additional Materials
- // Soliciting Material Pursuant to § 240.14a-11(c) or § 240.14a-12

#### COMMUNICATIONS SYSTEMS, INC.

(Name of Registrant as Specified In Its Charter)

(Name of Person(s) Filing Proxy Statement, if other than the Registrant)

Payment of Filing Fee (Check the appropriate box):

/x/ No fee required

- Fee computed on table below per Exchange Act Rules 14a-6(i)(1) and 0-11
  - (1) Title of each class of securities to which transaction applies:
  - (2) Aggregate number of securities to which transaction applies:
  - (3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (set forth the amount on which the filing fee is calculated and state how it was determined):
  - (4) Proposed maximum aggregate value of transaction:
  - (5) Total fee paid:
- // Fee paid previously with preliminary materials.

/ Check box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid previously. Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.

- (1) Amount Previously Paid:
- (2) Form, Schedule or Registration Statement No.:
- (3) Filing Party:
- (4) Date Filed:

# **COMMUNICATIONS SYSTEMS, INC.**

# NOTICE OF ANNUAL MEETING OF SHAREHOLDERS

# May 16, 2002

Notice is hereby given that the Annual Meeting of Shareholders of Communications Systems, Inc. (the "Company") will be held at the Radisson Plaza Hotel, New Sweden Room, 35 South Seventh Street, Minneapolis, Minnesota 55402, on Thursday, May 16, 2002 beginning at 3:00 p.m., Central Daylight Time, for the following purposes:

- 1. To elect three (3) directors to hold office until the 2005 Annual Meeting of Shareholders or until their successors are elected.
- To consider and act upon a proposal to ratify and approve an amendment to the Company's 1990 Employee Stock Purchase Plan to increase the total number of shares authorized to be issued under such plan by 100,000 shares to 400,000 shares.
- 3. To transact such other business as may properly come before the meeting or any adjournment or adjournments thereof.

The Board of Directors has fixed the close of business on March 22, 2002 as the record date for determination of shareholders entitled to notice of and to vote at the meeting.

By Order of the Board of Directors

Richard A. Primuth, Secretary

Hector, Minnesota April 10, 2002

# TO ASSURE YOUR REPRESENTATION AT THE MEETING, PLEASE SIGN, DATE AND RETURN YOUR PROXY IN THE ENCLOSED ENVELOPE, WHETHER OR NOT YOU EXPECT TO ATTEND IN PERSON. SHAREHOLDERS WHO ATTEND THE MEETING MAY REVOKE THEIR PROXIES AND VOTE IN PERSON IF THEY SO DESIRE.

# COMMUNICATIONS SYSTEMS, INC. 213 South Main Street Hector, Minnesota 55342 (320) 848-6231

# PROXY STATEMENT

This Proxy Statement is furnished to the shareholders of Communications Systems, Inc. ("CSI" or the "Company") in connection with the solicitation of proxies by the Board of Directors of the Company to be voted at the Annual Meeting of Shareholders to be held at the Radisson Plaza Hotel, New Sweden Room, 35 South Seventh Street, Minneapolis, Minnesota 55402, on Thursday, May 16, 2002, beginning at 3:00 p.m., Central Daylight Time, or at any adjournment or adjournments thereof. The cost of this solicitation will be paid by the Company. In addition to solicitation by mail, officers, directors and employees of the Company may solicit proxies by telephone, telegraph or in person. The Company may also request banks and brokers to solicit their customers who have a beneficial interest in the Company's Common Stock registered in the names of nominees and will reimburse such banks and brokers for their reasonable out-of-pocket expenses.

Any proxy may be revoked at any time before it is voted by receipt of a proxy properly signed and dated subsequent to an earlier proxy, or by revocation of a written proxy by request in person at the Annual Meeting. If not so revoked, the shares represented by such proxy will be voted by the persons designated as proxies in favor of the matters indicated. In the event any other matters which properly come before the meeting require a vote of shareholders, the persons named as proxies will vote in accordance with their judgment on such matters. The Company's corporate offices are located at 213 South Main Street, Hector, Minnesota 55342, and its telephone number is (320) 848-6231. The mailing of this Proxy Statement to shareholders of the Company commenced on or about April 10, 2002.

The total number of shares outstanding and entitled to vote at the meeting on March 22, 2002 was 8,261,493 shares of \$.05 par value Common Stock. Only shareholders of record at the close of business on March 22, 2002 will be entitled to vote at the meeting. Each share of Common Stock is entitled to one vote. Cumulative voting in the election of directors is not permitted. The presence in person or by proxy of the holders of a majority of the shares entitled to vote at the Annual Meeting of Shareholders constitutes a quorum for the transaction of business.

Under Minnesota law, each item of business properly presented at a meeting of shareholders generally must be approved by the affirmative vote of the holders of a majority of the voting power of the shares present, in person or by proxy, and entitled to vote on that item of business. However, if the shares present and entitled to vote on any particular item of business would not constitute a quorum for the transaction of business at the meeting, then that item must be approved by holders of a majority of the minimum number of shares that would constitute such a quorum. Votes cast by proxy or in person at the Annual Meeting of Shareholders will be tabulated at the meeting to determine whether or not a quorum is present. Abstentions on a particular item of business will be treated as shares that are present and entitled to vote for purposes of determining the presence of a quorum, but as unvoted for purposes of determining approval of the matter. If a broker indicates on the proxy that it does not have discretionary authority as to certain shares to vote on a particular matter, those shares will not be considered as present and entitled to vote with respect to that matter.

# SECURITY OWNERSHIP OF CERTAIN BENEFICIAL OWNERS AND MANAGEMENT

The following table sets forth the number of shares of the Company's Common Stock owned by each person known by the Company to own of record or beneficially five percent (5%) or more of the Company's Common Stock and all officers and directors of the Company as a group using information available as of March 22, 2002.

Name and Address of Beneficial Owner	Amount and Nature of Beneficial Ownership	Percent of Class
Curtis A. Sampson 213 South Main Street Hector, MN 55342	1,586,495(1)	19.2%
Putnam Investments, LLC One Post Office Square Boston, MA 02109	707,594(2)	8.6%
Gabelli Asset Management Inc. One Corporate Center Rye, New York 10580-1435	649,600(3)	7.9%
Dimensional Fund Advisors Inc. 1299 Ocean Avenue Santa Monica, CA 90401	466,300(4)	5.6%

Paul N. Hanson 213 South Main Street Hector, MN 55342	456,556(5)	5.5%
John C. Ortman 1506 17th Street Lawrenceville, IL 62439	543,350	6.6%
All directors and executive officers as a group (16 persons)	2,515,123(6)	30.4%

- (1) Includes 16,113 shares owned by Mr. Sampson's spouse, as to which beneficial ownership is disclaimed, 96,000 shares which may be purchased within 60 days from the date hereof pursuant to outstanding stock options, and 297,644 shares owned by the Communications Systems, Inc. Employee Stock Ownership Plan ("CSI ESOP") of which Mr. Sampson is a Trustee and 16,771 shares of Company common stock owned by the Hector Communications Corporation Employee Stock Ownership Plan ("Hector ESOP") of which Mr. Sampson is a Trustee. Mr. Sampson disclaims any beneficial ownership of shares owned by the CSI ESOP and the Hector ESOP in excess of the 24,139 shares allocated to his account as of December 31, 2001.
- (2) The aggregate number of shares listed above are held by the following entities, which are deemed to be controlled, directly or indirectly, by or affiliated with Putnam Investments, LLC, as reported on the most recent Schedule 13G/A filed with the Securities and Exchange Commission on February 15,

2001: Putnam Investment Management, LLC, The Putnam Advisory Company, LLC and Putnam Investments, LLC.

- (3) The aggregate number of shares listed are held by the following entities, which are deemed to be controlled, directly or indirectly, by or affiliated with Gabelli Asset Management Inc., as reported on the Schedule 13D/A filed with the Securities and Exchange Commission on May 24, 2001: Gabelli Funds, LLC, GAMCO Investors, Inc. and Gabelli Performance Partnership L.P.
- (4) Based upon the most recent Schedule 13G/A as filed with the Securities and Exchange Commission on February 6, 2001.
- (5) Includes 1,411 shares owned by Mr. Hanson's spouse, as to which beneficial ownership is disclaimed, 67,500 shares which may be purchased within 60 days from the date hereof pursuant to outstanding stock options, 297,644 shares owned by the CSI ESOP of which Mr. Hanson is a Trustee and 16,771 shares of Company Stock owned by the Hector ESOP of which Mr. Hanson is a Trustee. Mr. Hanson disclaims any beneficial ownership of shares owned by the CSI ESOP and the Hector ESOP in excess of the 10,895 shares allocated to this account on December 31, 2001.
- (6) Includes 189,780 shares owned by officers and directors as a group directly, 75,533 shares held by their respective spouses, 547,810 shares which may be purchased by directors and officers within 60 days from the date hereof pursuant to outstanding stock options, 297,644 shares owned by the CSI ESOP and 16,771 shares of Company common stock owned by the Hector ESOP. Messrs. Curtis A. Sampson, Wayne E. Sampson and Paul N. Hanson serve as Trustees of the CSI ESOP and Mr. Curtis A. Sampson and Mr. Paul N. Hanson serve as Trustees of the Hector ESOP; except for shares allocated to the respective accounts of Mr. Curtis Sampson and Mr. Paul N. Hanson, Messrs. W. Sampson, C. Sampson and P. Hanson disclaim beneficial ownership of the shares held by such ESOPs.

#### PROPOSAL 1 ELECTION OF DIRECTORS

The Board of Directors is presently comprised of eight director positions, divided into three classes, with each class of directors serving staggered three-year terms. The Board of Directors has nominated and recommends for reelection as directors Edwin C. Freeman, Luella Gross Goldberg and Randall D. Sampson, who currently serve as directors and are each being re-nominated for a three year term expiring in 2005. The Board of Directors believes that each nominee named below will be able to serve, but should a nominee be unable to serve as a director, the persons named in the proxies have advised that they will vote for the election of such substitute nominee as the Board of Directors may propose.

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Information regarding the nominees and other directors filling unexpired terms is set forth on the following page, including information regarding their principal occupations currently and for the preceding five years. Ownership of Common Stock of the Company is given as of March 22, 2002. To the best of the Company's knowledge, unless otherwise indicated below, the persons indicated possess sole voting and investment power with respect to their stock ownership.

Name and Age Election for Terms Expiring i	Principal Occupation and Other Directorships		Year Current Term Expires	Amount of Common Stock Ownership	Percent of Outstanding Common Stock
Liecuon joi Terms Expiring i	n 2005				
Edwin C. Freeman (46)	Vice President and General Manager, Bro-Tex, Inc. (paper and cloth wiper products, and fiber product recycler) since March 1992.	1998	2002	33,738(1)	*
Luella Gross Goldberg (65)	Trustee, University of Minnesota Foundation since 1975; Chair, from 1996 to 1998. Trustee Emerita of Wellesley College since 1996; Trustee, 1978 to 1996. Director, TCF Financial Corporation, NRG Energy, Hormel Foods Corporation and ING Group.	1997	2002	17,000(2)	*
Randall D. Sampson (44)†	Chief Executive Officer of Canterbury Park Holding Corporation (thoroughbred race track).	1999	2002	67,824(3)	*

Directors Serving Unexpired Terms							
Paul J. Anderson (70)	Private Investor.	1975	2003	179,618	2.2%		
Wayne E. Sampson (72)†	Management consultant; Director of Hector Communications Corporation (independent telephone companies).	1981	2003	333,094(4)	4.0%		
Frederick M. Green (59)	Chairman of the Board, President and Chief Executive Officer of Ault Incorporated (power conversion products).	1996	2003	15,000(5)	*		
Curtis A. Sampson (68)†	Chairman of the Board, President and Chief Executive Officer of the Company; Chairman of the Board of Hector Communications Corporation (independent telephone companies); Chairman of the Board of Canterbury Park Holding Corporation (thoroughbred racetrack).	1969	2004	1,586,495(6)	19.2%		
Gerald D. Pint (66)	Telecommunications Consultant since September 1993. Prior thereto Group Vice President, Telecom Systems Group, 3-M Company, 1989-1993. Director of Norstan, Inc. (telecommunications equipment and service company) and Inventronics Ltd. (telecommunications equipment company).	1997	2004	13,000(7)	*		

W.E. Sampson and C.A. Sampson are brothers, and R.D. Sampson is the son of C.A. Sampson.

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Indicates less than one percent ownership.

- (1) Includes 2,100 shares owned by Mr. Freeman's spouse, as to which beneficial ownership is disclaimed, and 23,000 shares that may be purchased pursuant to outstanding and presently exercisable stock options.
- (2) Includes 13,000 shares that may be purchased pursuant to currently exercisable stock options.
- (3) Includes 36,524 shares owned by Mr. Sampson directly and 25,300 shares owned by his spouse and children as to which beneficial ownership is disclaimed and 6,000 shares that may be purchased pursuant to outstanding and presently exercisable stock options.
- (4) Includes 14,150 shares owned by Mr. Sampson directly, 300 shares owned by his spouse, as to which beneficial ownership is disclaimed, 297,644 shares owned by the CSI ESOP of which Mr. Sampson is a Trustee and 21,000 shares which may be purchased pursuant to outstanding and presently exercisable stock options. Mr. Sampson disclaims any beneficial ownership of the shares owned by the CSI ESOP.
- (5) Includes 13,000 shares that may be purchased pursuant to currently exercisable stock options.
- (6) See footnote 1 under "Security Ownership of Certain Beneficial Owners and Management."
- (7) Includes 13,000 shares that may be purchased pursuant to currently exercisable stock options.

#### **Information Regarding Board and Board Committees**

The Board of Directors met five times during 2001. Each director nominee and continuing director attended at least seventy-five percent (75%) of the 2001 meetings of the Board and each committee on which such director served.

All directors, other than Curtis A. Sampson, receive a monthly retainer of \$750, plus \$600 for each Board meeting and \$500 for each committee meeting attended. Messrs. Freeman, Wayne E. Sampson and Pint, in consideration for their additional services as members of the Executive Committee, are paid an additional monthly retainer of \$250. Mr. Curtis A. Sampson received no additional cash compensation for service on the Board.

Presently, each non-employee member of the Board of Directors receives at the time of the annual meeting of the shareholders an option to purchase 3,000 shares of the Company's Common Stock. Each director's option is granted at a price equal to the fair market value of the Company's Common Stock on the date of grant exercisable over a ten-year period beginning six months after the date the option is granted.

The Company has an Audit Committee, currently consisting of Paul J. Anderson, Edwin C. Freeman and Luella Gross Goldberg, which met once during the last fiscal year. The Audit Committee recommends to the full Board of Directors the selection of independent accountants and reviews the activities and reports of the independent accountants, as well as the internal accounting controls of the Company

The Company has a Compensation Committee currently consisting of Luella Gross Goldberg, Frederick M. Green, Gerald D. Pint and Wayne E. Sampson. The Compensation Committee met once during the last fiscal year.

# EXECUTIVE COMPENSATION AND OTHER INFORMATION

The following tables show, for the fiscal years ending December 31, 2001, 2000 and 1999, the cash and other compensation paid to or accrued by the Company for each executive officer whose total cash

compensation exceeded \$100,000 during fiscal 2001 in all capacities served, as well as information relating to option grants, option exercises and fiscal year end option values applicable to such persons.

#### SUMMARY COMPENSATION TABLE

		Annual Compensa	tion		Long-Term Compensation Awards		
Name and Principal Position	Year	Salary	Unc		Securities Underlying Options(1)	All Other Compensation(2)	
Curtis A. Sampson	2001	\$ 197,077	\$	-0-	15,000	\$ 3,999	
Chief Executive Officer(3)(4)	2000	\$ 214,615	\$	0-	21,000	\$ 0-	
	1999	\$ 202,913	\$	50,000	18,000	\$ 13,712	
Jeffrey K. Berg	2001	\$ 175,000	\$	0-	12,000	\$ 9,249	
President and Chief Operating Officer(5)	2000	\$ 147,114	\$	55,000	15,000	\$ 0-	
······································	1999	\$ 125,867	\$	31,250	15,000	\$ 9,957	
Thomas J. Lapping	2001	\$ 119,580	\$	10,000	6,720	\$ 7,259	
President and Chief Executive Officer JDL Technologies,	2000	\$ 107,788	\$	12,359	9,600	\$ 0-	
Inc.	1999	\$ 101,351	\$	50,000	10,005	\$ 7,291	
Daniel G. Easter,	2001	\$ 176,725	\$	61,740	12,000	\$ 8,549	
President and Chief Executive Officer Transition Networks, Inc.(6)	2000	\$ 177,894	\$	55,000	8,400	\$ 0-	

Networks, Inc.(6)

Note: Certain columns have not been included in this table because the information called for therein is not applicable to the Company or the individual named above for the periods indicated.

(1) Bonuses and stock option awards indicated for each year have generally been determined in the first three months of the following year and reflect the Compensation Committee's decisions after evaluation of the executive's performance and the Company's performance in the prior fiscal year. See "Compensation Committee Report" below.

(2) All other compensation for Messrs. Sampson, Berg, Lapping and Easter consisted of Company contributions to the Company's 401(k) Plan and Employee Stock Ownership Plan.

(3) In fiscal 2001 Mr. Sampson devoted approximately 50% of his working time to the Company. The balance of his working time Mr. Sampson serves as Chairman and Chief Executive Officer of Hector Communications Corporation, for which he is separately compensated.

(4) In February 1998, pursuant to Board of Director approval, the Company loaned Curtis A. Sampson \$93,881 to exercise stock options granted by the Company. The loan was evidenced by a promissory note bearing interest at 6.5% per annum and secured by the pledge of the securities acquired pursuant to the option exercise.

(5) Mr. Berg was promoted to the position of President and COO on March 11, 2002. In February 1998, pursuant to Board of Director approval, the Company loaned Mr. Berg \$84,375 to exercise stock options granted to him by the Company. The loan was evidenced by a promissory note bearing interest at the rate of 6.5% per annum and secured by the pledge of the securities acquired pursuant

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to the option exercise. To enable Mr. Berg to exercise an additional stock option, the loan to Mr. Berg was renewed and restated to increase the amount of the loan to \$85,000 and to increase the interest rate to 7%. The current loan to Mr. Berg is secured by 12,000 shares of the Company common stock and is payable on demand of the Company. In October 1998 the Company loaned Mr. Berg \$190,000 at an adjustable interest rate initially set at 6.5% per annum under a promissory note providing for bi-weekly payments of \$600. The current balance of the loan is \$178,524. The loan is secured by a mortgage on real estate.

(6) Mr. Easter was appointed President of Transition Networks, Inc., in September 2000. From July 1997 to September 2000, he served as Vice President of Sales and Marketing of Transition Networks, Inc.

#### **OPTION GRANTS IN 2001**

			Individual Grants	5		
	Number of Securities Underlying Options	% of Total Options Granted to Employees	Exercise Price	Expiration =	Potential Re Value at As Annua Rates of S Price Appre for Option	sumed al Stock eciation
Name	Granted	in 2001	Per Share	Date	5%	10%
Curtis A. Sampson Jeffrey K. Berg	15,000 12,000	6.22% 4.98%	8.80 8.00	3/5/06 3/5/06	36,469 26,523	80,587 58,609

Thomas J. Lapping	6,720	2.79%	8.00	3/5/06	14,853	32,821
Daniel G. Easter	12,000	4.98%	8.00	3/5/06	26,523	58,609

# AGGREGATED OPTION EXERCISES IN 2001 AND YEAR-END OPTION VALUES

		Number of Unexercised           Value Realized         Options at 12/31/01           (Market Price			n-the-Money Options at FY- /01 Price of \$7.54/Share)	
Name	Shares Acquired on Exercise	at exercise less exercise price)	Exercisable	Nonexercisable	Exercisable	Nonexercisable
Curtis A. Sampson	-0- \$	-0-	80,500	17,000	\$ 606,970	\$ 128,180
Jeffrey K. Berg	-0- \$	-0-	68,000	13,000	\$ 512,720	\$ 98,020
Thomas J. Lapping	-0- \$	-0-	18,645	7,680	\$ 140,583	\$ 57,907
Daniel G. Easter	-0- \$	-0-	35,400	34,375	266,916	\$ 259,188

# COMPENSATION COMMITTEE REPORT

The Compensation Committee appointed by the Company's Board of Directors has primary responsibility in regard to determinations relating to executive compensation and administration of the Company's stock option plans. All decisions by the Compensation Committee pertaining to the compensation of the Company's executive officers are reviewed and approved by the full Board.

# **Compensation Policies**

It is the objective of the Compensation Committee to pay compensation at levels that will attract, retain and motivate executives with superior leadership and management abilities and to structure the

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forms of compensation paid such that their interests will be closely aligned with achievement of superior financial performance by the Company. With these objectives in mind, the compensation currently paid to the Company's executive officers principally consists of three elements: base salary, bonus and periodic stock option awards.

# **Compensation Elements**

Base salaries of the Company's executive officers are generally established by reference to base salaries paid to executives in similar positions with similar responsibilities based upon publicly available compensation surveys and limited informal surveys by Compensation Committee members. Base salaries are reviewed annually. Adjustments to base salaries are determined by reference to individual and Company performance having in mind both measurable financial factors, as well as subjective judgments by the Compensation Committee in regard to factors such as development and execution of strategic plans, changes in areas of responsibility and the development and management of employees. The Compensation Committee does not, however, assign specific weights to these various quantitative and qualitative factors in reaching its decisions. Following the completion of fiscal 2000, the Committee approved increases in base compensation averaging 2% to the Company's executive officers other than the Company's revenues increased approximately 2% in fiscal 2000 over fiscal 1999, while the Company's net income in fiscal 2000 was \$6,672,000 compared to \$9,014,000 in fiscal 1999. The Committee regards cash compensation paid to the Company's executive officers as reasonable in relation to published information regarding compensation of executives with similar responsibilities and the Company's financial performance.

Bonuses are intended to provide executives with an opportunity to receive additional cash compensation, but only if they earn it through Company and individual performance. After year-end results are available, the Committee determines each officer's bonus based on the Company's performance, as well as the Compensation Committee's assessment of individual performance in the executive's area of responsibility based on objective and subjective factors. Bonuses paid to the Company's executive officers as a group were \$71,740 for fiscal 2001 compare to total bonuses paid for fiscal 2000 of \$128,509. Bonuses paid for 2001 primarily reflect achievement by individual officers of specific 2001 financial targets.

Stock options are awarded to the Company's executives under the Company's 1992 Stock Plan. Stock options represent an additional vehicle for aligning management's and stockholders' interests, specifically motivating executives to remain focused on factors that will enhance the market value of the Company's common stock. If there is no price appreciation in the common stock, the option holders receive no benefit from the stock options, because options are granted with an option exercise price at least equal to the fair market value of the common stock on the date of grant. At the beginning of fiscal 2001, the Committee granted stock options to purchase 60,630 shares of common stock to executive officers, which represented approximately 25% of the total options granted to all officers and key employees.

#### **Chief Executive Officer Compensation**

Mr. Curtis A. Sampson participates in the same executive compensation plans provided to other senior executives and is evaluated by the same factors applicable to the other executives as described above. Mr. Sampson's total cash compensation with respect to 2001 was \$197,077 a decrease of 8% over total cash compensation related to 2000. Mr. Sampson in 2000 and earlier years devoted approximately

60% of his working time to the Company and the balance to Hector Communications Corporation, where he also serves as Chief Executive Officer. Effective April 1, 2001 Mr. Sampson adjusted the allocation of his working time to the two companies to 50% each and a significant portion of the decrease in total cash compensation in 2001 reflects the reduction effective April 1, 2001 of Mr. Sampson's annual base compensation from \$225,000 to \$200,000 to reflect his reduced time commitment to the Company. The decrease in Mr. Sampson's base compensation in 2001 also reflects a further \$18,000 (annualized) reduction in base compensation effective July 1, 2001 to offset fees Mr. Sampson receives as a member of the board of a national telecommunications organization. In addition, Mr. Sampson was granted options to purchase 15,000 shares of Company common stock at the beginning of 2001, compared to options covering 21,000 shares granted to Mr. Sampson at the beginning of 2000. Because of his significant holdings of Company common stock, under applicable IRS rules, Mr. Sampson's options are priced at 110% of the market price on the date of grant. The salary and stock option companed to 2000 reflects the Committees' evaluation of Mr. Sampson's individual performance and the Company posted a 21% decrease in revenues compared to 2000 and experienced an 89% decrease in net income compared to 2000. The Compensation Committee believes, based upon their general knowledge of compensation paid to other chief executives and a review of published regional salary data (but

without conducting a formal survey), that Mr. Sampson's total compensation is reasonable in relation to the scope of his responsibilities and financial performance of the Company during the past several years.

Submitted by the Compensation Committee of the Board of Directors

Gerald D. Pint Luella Gross Goldberg Frederick M. Green Wayne E. Sampson

# AUDIT COMMITTEE REPORT

The Audit Committee of the Board of Directors is responsible for providing independent, objective oversight of the Company's financial reporting system by overseeing and monitoring management's and the independent auditors' participation in the financial reporting process. The Audit Committee is comprised of independent directors, and acts under a written charter first adopted and approved by the Board of Directors on May 18, 2000. Each of the members of the current Audit Committee is independent as defined by the NASDAQ listing standards.

The Audit Committee held one meeting during fiscal year 2001. The meeting was designed to facilitate and encourage private communication between the Audit Committee and the Company's independent accountants, Deloitte & Touche.

During the meeting, the Audit Committee reviewed and discussed the audited financial statements with management and Deloitte & Touche. Management represented to the Audit Committee that the Company's consolidated financial statements were prepared in accordance with generally accepted accounting principles, and the Audit Committee has reviewed and discussed the consolidated financial statements with management and the independent accountants. The discussions with Deloitte & Touche also included the matters required by Statement on Auditing Standards No. 61 (Communication with Audit Committees).

Deloitte & Touche provided to the Audit Committee the written disclosures and the letter regarding its independence as required by Independence Standards Board Standard No. 1 (Independence Discussions with Audit Committees). This information was discussed with Deloitte & Touche.

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The Audit Committee considered whether the provision of information technology services and other non-audit services to the Company by Deloitte & Touche is compatible with maintaining the principal accountant's independence.

Based on the discussions with management and Deloitte & Touche, the Audit Committee's review of the representations of management and the report of Deloitte & Touche, the Audit Committee recommended to the Board that the audited consolidated financial statements be included in the Company's Annual Report on Form 10-K for the year ended December 31, 2001, filed with the Securities and Exchange Commission.

Submitted by the Audit Committee of the Company's Board of Directors

Paul J. Anderson

Edwin C. Freeman Luella Gross Goldberg

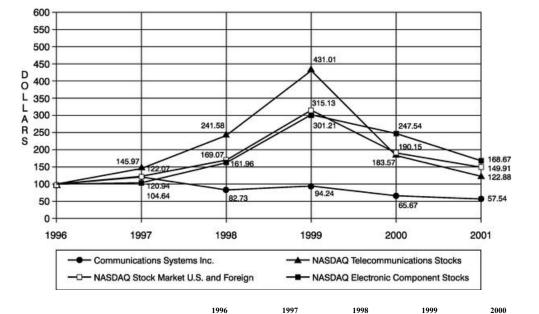
THE PRECEDING REPORT SHALL NOT BE DEEMED INCORPORATED BY REFERENCE BY ANY GENERAL STATEMENT INCORPORATING BY REFERENCE THIS PROXY STATEMENT INTO ANY FILING UNDER THE SECURITIES ACT OF 1933 (THE "1933 ACT") OR THE SECURITIES EXCHANGE ACT OF 1934 (THE "1934 ACT"), EXCEPT TO THE EXTENT THE COMPANY SPECIFICALLY INCORPORATES THIS INFORMATION BY REFERENCE, AND SHALL NOT OTHERWISE BE DEEMED FILED UNDER THE 1933 ACT OR THE 1934 ACT.

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# PERFORMANCE GRAPH

The following graph presents, at the end of each of the Company's last five fiscal years, the cumulative total return on the common stock of the Company as compared to the cumulative total return of the NASDAQ Stock Market Total Return Index (U.S. and foreign companies), NASDAQ Electronic Component Stocks and NASDAQ Telecommunications Stock Total Return Index, assuming, in each case, the investment of \$100 on the last business day before January 1, 1997 and the reinvestment of all dividends.

**Comparison of Five-Year Cumulative Total Return** 



2001

COMMUNICATIONS SYSTEMS, INC.	100.000	120.940	82.733	94.240	65.673	57.540
NASDAQ STOCK MARKET—U.S. and FOREIGN	100.000	122.070	169.072	315.127	190.153	149.913
NASDAQ ELECTRONIC COMPONENT STOCKS	100.000	104.835	161.965	301.209	247.537	168.668
NASDAQ TELECOMMUNICATIONS STOCKS	100.000	145.971	241.582	431.009	183.573	122.875

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#### PROPOSAL 2 PROPOSAL TO AMEND THE COMPANY'S 1990 EMPLOYEE STOCK PURCHASE PLAN

#### Introduction

The shareholders of the Company approved the Communications Systems, Inc. 1990 Employee Stock Purchase Plan (the "Purchase Plan") on May 15, 1990 and approved amendments to the Purchase Plan on May 15, 1995 and May 19, 1998. The purpose of the Purchase Plan is to encourage stock ownership by all employees of the Company and to provide incentive to employees to remain in employment, improve operations, increase profits and contribute more significantly to the Company's success.

#### Amendment to Purchase Plan to Increase Authorized Shares

The Purchase Plan originally authorized the issuance of 100,000 shares of common stock (as adjusted for a subsequent stock split) pursuant to options granted hereunder. At the 1995 Annual Meeting of Shareholders an amendment to increase the number of shares available under the Purchase Plan by 100,000 shares was ratified and approved. The shareholders ratified and approved another amendment to increase the number of shares available under the Purchase Plan by 100,000 at the 1998 Annual Meeting of Shareholders. On April 1, 2002, the Board of Directors voted to amend the Purchase Plan again, subject to the ratification and approval of the Shareholders, to increase the total number of shares available under the Purchase Plan by 100,000 shares to a total of 400,000 shares. As of March 31, 2002, options to purchase 33,600 shares under the Plan were outstanding and an aggregate of 262,346 shares have been purchased through the exercise of options granted under the Plan since its inception.

The Board of Directors believes that the Purchase Plan has provided material benefits to the Company and its employees and has deemed it prudent to increase the shares available for grant under the Purchase Plan by 100,000 shares to enable the continued grant of options and exercise of options pursuant to the terms and conditions of the Plan. The increase would have the effect of increasing the total number of shares available for future issuance under the Purchase Plan to 400,000 shares.

#### Summary of Terms of Stock Purchase Plan

The Plan is administered by a Committee consisting of not less than three members who are appointed by the Board of Directors. Each member of such Committee must be a director, officer or an employee of the Company.

The Plan commenced on September 1, 1990 and has been carried out in successive phases of one year each with each phase commencing on or about the first day of September in each year as determined by the Committee.

Any employee, including an officer of the Company (other than Curtis Sampson who, as a 5% or more shareholder, is prohibited by law from participating) who as of the first day of the month immediately preceding the Commencement Date of a phase of the Plan, is customarily employed by the Company for more than 15 hours per week, is eligible to participate in the Plan.

Eligible employees elect to participate in the Plan by completing payroll deduction authorization forms prior to the Commencement Date of any phase of the Plan. Payroll deductions are limited to 10% of a Participant's base pay for the term of the phase of the Plan.

As of the Commencement Date of any phase of the Plan, an eligible employee who elects to participate in the Plan is granted an option for as many full shares as he or she will be able to purchase pursuant to the payroll deduction procedure. The option price for employees who participate on the Commencement Date of any phase of the Plan is the lower of: (i) 85% of the fair market value of the shares on the Commencement Date of that phase of the Plan, or (ii) 85% of the fair market value of the shares on the Termination Date of that phase of the Plan.

Exercise of the option occurs automatically on the Termination Date of the phase of the Plan, unless a Participant gives written notice prior to such date as to an election not to exercise. A Participant may, at any time during the term of the Plan, give notice that he or she does not wish to continue to participate, and all amounts withheld will be refunded with interest.

The Company believes that the Plan is a "qualified" Plan under Section 423, Internal Revenue Code. Under the Internal Revenue Code, as amended to date, no income will result to a grantee of an option upon the granting or exercise of an option, and no deduction will be allowed to the Company. The gain, if any, resulting from a disposition of the shares received by a Participant, will be reported according to the provisions of Section 423, Internal Revenue Code of 1954, as amended, and will be taxed in part as ordinary income and in part as capital gain.

The Board of Directors may at any time amend the Plan, except that no amendment may make changes in options already granted which would adversely affect the rights of any Participant.

#### **Registration with SEC**

The Company intends to file a Registration Statement covering the additional shares authorized for issuance under the Purchase Plan, as amended, with the Securities and Exchange Commission pursuant to the Securities Act of 1933, as amended.

# Vote Required

The affirmative vote of a majority of the outstanding shares of the Company's common stock voting at the meeting in person or by proxy is required for approval of the proposed amendment to the Company's Purchase Plan.

# THE BOARD OF DIRECTORS RECOMMENDS A VOTE "FOR" APPROVAL OF THE AMENDMENT OF THE 1990 EMPLOYEE STOCK PURCHASE PLAN TO INCREASE BY 100,000 SHARES THE NUMBER OF OPTIONS AND WARRANTS WHICH MAY BE GRANTED UNDER THE STOCK PURCHASE PLAN.

#### CERTAIN TRANSACTIONS

#### Transactions and Shared Management with Hector Communications Corporation

The Company makes available to Hector Communications Corporation ("HCC"), which prior to 1990 was a subsidiary of the Company certain staff services and administrative systems, such as payroll and pension plan administration, with the related costs and expenses being paid by HCC. In 2001 and 2000 HCC paid the Company \$286,000 and \$314,000, respectively, for such services, amounts which management believes are no less than the cost the Company incurred in connection with providing such services.

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Historically, two of the Company's executive officers, Curtis A. Sampson and Paul N. Hanson, have each devoted approximately 60% of their working time to the Company. In fiscal 2001, Mr. Sampson devoted approximately 50% of his time to the Company. Messrs. Sampson and Hanson devoted substantially all of the remainder of their working time to HCC, for which Mr. Sampson serves as Chairman and Chief Executive Officer and Mr. Hanson serves as a director and Treasurer. These officers are separately compensated by HCC for their services to HCC.

# REPORTS TO THE SECURITIES AND EXCHANGE COMMISSION

The Company's officers, directors and beneficial holders of 10% or more of the Company's securities are required to file reports of their beneficial ownership with the Securities and Exchange Commission on SEC Forms 3, 4 and 5. According to the Company's records, during the period from January 1, 2001 to December 31, 2001, officers, directors and ten percent beneficial holders of the Company filed all reports with the Securities and Exchange Commission required under Section 16(a) related to their beneficial ownership. To the best of the Company's knowledge, all such reports have been filed in a timely manner.

# THE COMPANY'S AUDITORS

Deloitte & Touche have been the auditors for the Company since 1982 and have been selected by the Board of Directors, upon recommendation of the Audit Committee, to serve as such for the current fiscal year. A representative of Deloitte & Touche is expected to be present at the Annual Meeting of Shareholders and will have an opportunity to make a statement and will be available to respond to appropriate questions.

#### Audit Fees

The aggregate fees billed to the Company by Deloitte & Touche for professional services rendered for the audit of the Company's consolidated annual financial statements for fiscal year 2001 and the reviews of the financial statements included in the Company's Forms 10-Q for fiscal year 2001 were \$114,161.

#### All Other Fees

Other than those fees listed above, the aggregate fees billed to the Company by Deloitte & Touche for fiscal year 2001, none of which were financial information systems design and implementation fees, were \$73,614. This figure includes fees of \$10,144 for audit-related services such as pension audits, statutory filings and accounting consultations, and fees of \$63,470 for all non-audit services such as tax-related services. The Audit Committee determined that the non-audit services performed by Deloitte & Touche are not incompatible with maintaining Deloitte & Touche's independence with respect to the Company.

# SHAREHOLDER PROPOSALS FOR 2003 ANNUAL MEETING

The proxy rules of the Securities and Exchange Commission permit shareholders of a company, after timely notice to the Company, to present proposals for shareholder action in the Company's proxy statement where such proposals are consistent with applicable law, pertain to matters appropriate for shareholder action and are not properly

omitted by Company action in accordance with the Commission's proxy rules. The next annual meeting of the shareholders of Communications Systems, Inc. is expected to be held on or about May 15, 2003 and proxy materials in connection with that meeting are expected to be mailed on or about April 10, 2003. Shareholder proposals prepared in accordance with the Commission's proxy rules to be included in the Company's Proxy Statement must be received at the Company's corporate office, 213 South Main Street, Hector, Minnesota 55342, Attention: President, by December 31, 2002, in order to be considered for inclusion in the Board of Directors' Proxy Statement and proxy card for the 2003 Annual Meeting of Shareholders. Any such proposals must be in writing and signed by the shareholder.

The Bylaws of the Company establish an advance notice procedure with regard to (i) certain business to be brought before an annual meeting of shareholders of the Company and (ii) the nomination by shareholders of candidates for election as directors.

*Properly Brought Business.* The Bylaws provide that at the annual meeting only such business may be conducted as is of a nature that is appropriate for consideration at an annual meeting and has been either specified in the notice of the meeting, otherwise properly brought before the meeting by or at the direction of the Board of Directors, or otherwise properly brought before the meeting by a shareholder who has given timely written notice to the Secretary of the Company of such shareholder's intention to bring such business before the meeting. To be timely, the notice must be given by such shareholder to the Secretary of the Company not less than 45 days nor more than 75 days prior to a meeting date corresponding to the previous year's annual meeting. Notice relating to the conduct of such business at an annual meeting must contain certain information as described in Section 2.9 of the Company's Bylaws, which are available for inspection by shareholder of any business properly brought before the annual meeting in accordance with the Company's Bylaws.

Shareholder Nominations. The Bylaws provide that a notice of proposed shareholder nominations for the election of directors must be timely given in writing to the Secretary of the Company prior to the meeting at which directors are to be elected. To be timely, the notice must be given by such shareholder to the Secretary of the Company not less than 45 days nor more than 75 days prior to a meeting date corresponding to the previous year's annual meeting. The notice to the Company from a shareholder who intends to nominate a person at the meeting for election as a director must contain certain information as described in Section 3.7 of the Company's Bylaws, which are available for inspection by shareholders as described above. If the presiding officer of a meeting of shareholders determines that a person was not nominated in accordance with the foregoing procedure, such person will not be eligible for election as a director.

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#### **OTHER MATTERS**

Management knows of no other matters that will be presented at the meeting. If any other matters arise at the meeting, it is intended that the shares represented by the proxies in the accompanying form will be voted in accordance with the judgment of the persons named in the proxy.

The Company is transmitting with this Proxy Statement its Annual Report for the year ended December 31, 2001 Shareholders may receive, without charge, a copy of the Company's 2001 Form 10-K Report as filed with the Securities and Exchange Commission by writing to Assistant Secretary, Communications Systems, Inc., 213 South Main Street, Hector, Minnesota 55342.

By Order of the Board of Directors,

Richard A. Primuth, *Secretary* 

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# COMMUNICATIONS SYSTEMS, INC.

# ANNUAL MEETING OF SHAREHOLDERS

May 16, 2002 3:00 p.m. Central Daylight Time

Radisson Plaza Hotel New Sweden Room, 35 South Seventh Street Minneapolis, Minnesota 55402

# COMMUNICATIONS SYSTEMS, INC.

proxy

# THIS PROXY IS SOLICITED ON BEHALF OF THE BOARD OF DIRECTORS FOR THE ANNUAL MEETING OF SHAREHOLDERS TO BE HELD ON MAY 16, 2002.

The undersigned hereby appoints Paul J. Anderson, Wayne E. Sampson and Frederick M. Green or any of them, as proxies, with full power of substitution to vote all the shares of common stock which the undersigned would be entitled to vote if personally present at the Annual Meeting of Shareholders of Communications Systems, Inc., to be held May 16, 2002, at 3:00 p.m. Central Daylight Time at the Radisson Plaza Hotel, New Sweden Room, 35 South Seventh Street, Minneapolis, Minnesota 55402, or at any adjournment thereof, upon any and all matters which may properly be brought before the meeting or adjournment thereof, hereby revoking all former proxies.

See reverse for voting instructions.

 $\*/$  Please detach here  $\*/$ 

01 Edwin C. Freeman 02 Luella Gross Goldberg 03 Randall D. Sampson

 Vote FOR all nominees (except as marked)

□ FOR		AGAINST	□ ABSTAIN
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Dated:			, 2002
Signature(s)	in Box		
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PROXY STATEMENT SECURITY OWNERSHIP OF CERTAIN BENEFICIAL OWNERS AND MANAGEMENT PROPOSAL 1 ELECTION OF DIRECTORS EXECUTIVE COMPENSATION AND OTHER INFORMATION SUMMARY COMPENSATION AND OTHER INFORMATION SUMMARY COMPENSATION TABLE AGGREGATED OPTION EXERCISES IN 2001 AND YEAR-END OPTION VALUES COMPENSATION COMMITTEE REPORT AUDIT COMMITTEE REPORT PERFORMANCE GRAPH PROPOSAL 2 PROPOSAL TO AMEND THE COMPANY'S 1990 EMPLOYEE STOCK PURCHASE PLAN CERTAIN TRANSACTIONS REPORTS TO THE SECURITIES AND EXCHANGE COMMISSION THE COMPANY'S AUDITORS SHAREHOLDER PROPOSALS FOR 2003 ANNUAL MEETING OTHER MATTERS