

COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES
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PART I. FINANCIAL INFORMATION

COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES

Item 1. Financial Statements

| CONSOLIDATED BALANCE SHEETS (unaudited) |  |  |
| :---: | :---: | :---: |
| <TABLE> |  |  |
| <CAPTION> |  |  |
|  | September 30 | December 31 |
| Assets: | 1998 | 1997 |
| Current assets: |  |  |
| <S> | <C> | <C> |
| Cash | \$ 16,592,858 | \$ 17,942,315 |
| Investments in U.S. Treasury securities |  | 5,249,314 |
| Marketable securities | 21,150 | 802,045 |
| Receivables, net | 13,252,145 | 12,571,511 |
| Inventories - Note 2 | 19,923,846 | 18,438,531 |
| Prepaid expenses | 410,046 | 684,221 |
| Deferred income taxes | 1,080,000 | 1,080,000 |
| Total current assets | 51,280,045 | 56,767,937 |
| Property, plant and equipment | 29,360,359 | 26,682,575 |
| less accumulated depreciation | $(18,695,423)$ | $(17,007,714)$ |
| Net property, plant and equipment | 10,664,936 | 9,674,861 |
| Other assets: |  |  |
| Excess of cost over net assets acquired | 4,756,539 | 2,881,544 |
| Investments in mortgage backed and other securities | 2,312,355 | 3,356,568 |
| Deferred income taxes | 112,005 | 114,047 |
| Notes receivable from sale of assets of discontinued operations | 4,357,767 | 4,557,767 |
| Other assets | 703,622 | 165,204 |
| Total other assets | 12,242,288 | 11,075,130 |
| Total Assets | \$ 74,187,269 | \$ 77,517,928 |

Liabilities and Stockholders' Equity:
Current liabilities:
Accounts payable
Accrued expenses
Dividends payable
\$ 2,992,732
4,003,182
890, 260
Income taxes payable
Total current liabilities
2,103,339
9,989,513
Stockholders' Equity
64,197,756
\$ 2,770,628
3,030,736
839,399
1,613,469
-------------
8,254,232
69,263,696

Total Liabilities and Stockholders' Equity
\$ 74,187,269
\$ 77,517,928
$===========$

See notes to consolidated financial statements.
</TABLE>
(unaudited)

|  | Three Months Ended September 30 |  |  |  | Nine Months Ended September 30 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 1998 |  | 1997 |  | 1998 |  | 1997 |
| <S> | <C> |  | <C> |  | <C> |  | <C> |  |
| Sales |  | 18,029,530 |  | 19,790,212 | \$ | 52,485,367 |  | 56,787,475 |
| Costs and expenses: |  |  |  |  |  |  |  |  |
| Cost of sales | 12,826,725 |  | 13,015,205 |  | 36,688,322 |  | 38,674,614 |  |
| Selling, general and |  |  |  |  |  |  |  |  |
| Total costs and expenses | 15,666,905 |  | 15,757,414 |  | 45,122,213 |  | 47,027,960 |  |
| Operating income | 2,362,625 |  | 4,032,798 |  | 7,363,154 |  | 9,759,515 |  |
| Other income and (expenses) : |  |  |  |  |  |  |  |  |
| Investment income | $\begin{gathered} 330,402 \\ (1,278) \end{gathered}$ |  | 456,567 |  | 1,118,636 |  | 1,231,813 |  |
| Interest expense |  |  | $(3,803)$ |  |  |
| Other income, net | 329,124 |  |  |  | 456,567 |  | 1,114,833 |  | 1,231,813 |  |
| Income before income taxes | 2,691,749 |  | 4,489,365 |  | 8,477,987 |  | 10,991,328 |  |
| Income taxes (Note 3) | 740,000 |  | 1,335,000 |  | 1,890,000 |  | 2,785,000 |  |
| Net income | \$ | 1,951,749 | \$ | 3,154,365 | \$ 6,587,987 |  | \$ 8,206,328 |  |
| Basic net income per share | \$ | . 22 | \$ | . 34 | \$ | . 72 | \$ | . 89 |
| Diluted net income per share | \$ | . 22 | \$ | . 33 | \$ | . 72 | \$ | . 88 |
| Average shares outstanding: |  |  |  |  |  |  |  |  |
| Weighted average number of common shares outstanding | 8,942,618 |  | 9,200,989 |  | 9,123,609 |  | 9,200,989 |  |
| Dilutive effect of stock options outstanding after application of treasury stock method | 18,375 |  | 97,796 |  | 67,537 |  | 97,796 |  |
|  | 8,960,993 |  | 9,298,785 |  | 9,191,146 |  | 9,298,785 |  |

See notes to consolidated financial statements.
</TABLE>

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<TABLE>
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COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES CONSOLIDATED STATEMENT OF STOCKHOLDERS' EQUITY (unaudited)
\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|c|}
\hline \multirow[t]{2}{*}{} & \multicolumn{2}{|r|}{Common Stock} & \multicolumn{2}{|r|}{Additional} & \multicolumn{2}{|r|}{\multirow[b]{2}{*}{Retained Earnings}} & \multicolumn{2}{|l|}{\multirow[t]{2}{*}{\begin{tabular}{l}
Cumulative Translation \\
Adjustment
\end{tabular}}} & \multicolumn{2}{|l|}{\multirow[t]{2}{*}{\begin{tabular}{l}
Stock Option \\
Notes \\
Receivable
\end{tabular}}} \\
\hline & Shares & Amount & & Paid in Capital & & & & & & \\
\hline \multicolumn{11}{|l|}{Total} \\
\hline <S> & <C> & <C> & \(<\mathrm{C}\) & > & \(<\mathrm{C}\) & > & <C> & & <C & \\
\hline \multicolumn{11}{|l|}{<C>} \\
\hline BALANCE at December 31, 1996 & 9,107,309 & \$ 455,365 & \$ & 21,454,353 & \$ & 36,856,285 & \$ & 249,475 & \$ & - \\
\hline \$ 59,015,478 & & & & & & & & & & \\
\hline Net income & & & & & & 10,936,873 & & & & \\
\hline \multicolumn{11}{|l|}{\(10,936,873\)} \\
\hline Shareholder dividends & & & & & & \((3,240,303)\) & & & & \\
\hline \multicolumn{11}{|l|}{\((3,240,303)\)} \\
\hline \multicolumn{11}{|l|}{Issuance of common stock under} \\
\hline Employee Stock Purchase Plan & 16,622 & 831 & & 182,843 & & & & & & \\
\hline \multicolumn{11}{|l|}{183,674} \\
\hline \multicolumn{11}{|l|}{Issuance of common stock to} \\
\hline Employee Stock Ownership Plan & 20,870 & 1,044 & & 298,956 & & & & & & \\
\hline \multicolumn{11}{|l|}{300,000} \\
\hline \multicolumn{11}{|l|}{Issuance of common stock under} \\
\hline Employee Stock Option Plan & 181,851 & 9,093 & & 2,045,715 & & & & & & \\
\hline 2,054,808 & & & & & & & & & & \\
\hline
\end{tabular}

Tax benefit from non qualified
\((137,738)\)
(137,738)

BALANCE at December 31, 1997
9,326,652 \(466,333 \quad 24,132,77\)
,552,855
111,737
6,587,987
Net income
\((2,627,113)\)
Shareholder dividends
\((2,627,113)\)
Issuance of common stock to
acquire JDL Technologies, Inc. 158,005 7,900 2,204,170

2,212,070
Issuance of common stock under
Employee Stock Purchase Plan
12,210 610 112,259

112,869
Issuance of common stock under
Employee Stock Option Plan 942,344

Issuance of notes receivable
for stock options
(288,225)
Purchase of Communications
Systems, Inc. common stock
9,992,581)
(12,199,670)
Cumulative translation adjustment
193,798

193,798

</TABLE>
See notes to consolidated financial statements.

<TABLE>
<CAPTION>
COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES
CONSOLIDATED STATEMENTS OF CASH FLOWS (unaudited)

Nine Months Ended September 30

\section*{CASH FLOWS FROM OPERATING ACTIVITIES:}
<S>
Net income
Adjustments to reconcile net income
to net cash provided by operating activities: Depreciation and amortization Adjustment to marketable securities reserve Loss on liquidation of foreign subsidiary
Changes in assets and liabilities:
Decrease in marketable securities
Decrease (increase) in accounts receivable Increase in inventory Decrease in prepaid expenses
Increase in deferred income taxes
Increase (decrease) in accounts payable
Increase in accrued expenses
Increase in income taxes payable
Net cash provided by operating activities
\begin{tabular}{cr}
---------------------------------1997 \\
1998 & 1997
\end{tabular}
<C> <C>
\(\$ \quad 6,587,987 \quad \$ \quad 8,206,328\)

ROM INVESTING ACTIVITIES:
Capital expenditures
\begin{tabular}{cr}
\((2,619,135)\) & \((1,981,448)\) \\
\(1,044,213\) & 818,551 \\
\((536,913)\) & \((600,910)\) \\
& 536,679 \\
200,000 & 201,207 \\
\(5,249,314\) & \((79,947)\) \\
\((32,260)\) & \\
\(-\cdots--\cdots-\cdots-\cdots\)
\end{tabular}

</TABLE>
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COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
NOTE 1 - CONSOLIDATED FINANCIAL STATEMENTS
The balance sheet and statement of stockholders' equity as of September 30, 1998, the statements of income for the three and nine month periods ended September 30, 1998 and 1997, and the statements of cash flows for the nine month periods ended September 30, 1998 and 1997, have been prepared by the Company without audit. In the opinion of management, all adjustments (which include only normal recurring adjustments) necessary to present fairly the financial position, results of operations, and cash flows at September 30, 1998 and 1997 have been made.

Certain information and footnote disclosures normally included in financial statements prepared in accordance with generally accepted accounting principles have been condensed or omitted. It is suggested these condensed financial statements be read in conjunction with the financial statements and notes thereto included in the Company's December 31, 1997 Annual Report to Shareholders. The results of operations for the periods ended September 30 are not necessarily indicative of the operating results for the entire year.

Effective January 1, 1998, the Company has adopted the provisions of Financial Accounting Standards Board Statement No. 130, "Reporting Comprehensive Income" (SFAS No. 130). This statement establishes standards for reporting and presenting comprehensive income and its components in the financial statements. The Company's total comprehensive income for the three-month periods ended September 30,1998 and 1997 was $\$ 2,074,472$ and $\$ 3,076,770$, respectively. The Company's total comprehensive income for the nine-month periods ended September 30,1998 and 1997 was $\$ 6,781,785$ and $\$ 7,968,815$, respectively.

Effective August 7, 1998, in a noncash transaction, the Company acquired JDL Technologies, Inc. in exchange for 158,005 shares of its common stock. The acquisition was accounted for as a purchase. The excess of cost over net assets acquired in the transaction was $\$ 2,396,000$ which is being amortized on a straight-line basis over 5 years. The results of operations of JDL Technologies, Inc., which are not material to the Company's financial statements, have been included in the Company's operations effective August 7, 1998.

In February, 1997 the Company issued 20,870 shares of the Company's common stock to the Employee Stock Ownership Plan in payment of its 1996 obligation. In a noncash transaction, the Company recorded additional stockholders' equity of $\$ 300,000$ (reflecting the market value of the stock at the time of the contribution) and reduced accrued expenses by the same amount.

NOTE 2 - INVENTORIES
Inventories summarized below are priced at the lower of first-in, first-out cost or market:

| \$ | 7,394,632 | \$ | 5,237,907 |
| :---: | :---: | :---: | :---: |
|  | 12,574,214 |  | 13,200,624 |
| \$ | 19,923,846 | \$ | 18,438,531 |

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COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES
NOTE 3 - INCOME TAXES
Income taxes are computed based upon the estimated effective rate applicable to operating results for the full fiscal year. For the periods ended September 30, 1998 and 1997 income taxes do not bear a normal relationship to income before income taxes, primarily because income from Puerto Rico operations are taxed at rates lower than the U.S. rate.

Item 2. Management's Discussion and Analysis of Financial Condition and Results of Operations

Nine Months Ended September 30, 1998 Compared to
Nine Months Ended September 30, 1997
Sales totaled $\$ 52,485,000$, a decrease of $\$ 4,302,000$ or $8 \%$ from the 1997 period. Operating income was $\$ 7,363,000$, a decrease of $\$ 2,396,000$ or $25 \%$ from 1997 . Sales to domestic (U.S. and Puerto Rico) customers decreased $\$ 2,855,000$ or $6 \%$. Sales to the Big 6 telephone companies (the five Regional Bell Operating Companies [RBOCs] and GTE) decreased $\$ 3,467,000$ or $12 \%$. The decline in sales to this market was due to purchase pattern adjustments caused by the merger of two RBOCs and inventory overstocks at a third RBOC. Sales to this market accounted for $57 \%$ of domestic sales in the 1998 period. Sales to electrical distributors and original equipment manufacturers increased $\$ 332,000$ or $3 \%$. Sales in Puerto Rico increased $\$ 325,000$ or $24 \%$. The acquisition of JDL Technologies added $\$ 1,347,000$ to sales for the 1998 period. Sales to retailers decreased $\$ 1,389,000$ or $31 \%$.

The sales decreases were spread over all of the Company's product groups. Sales of the Company's CorroShield line of corrosion resistant connectors, which has lead the Company's sales growth, were 5\% lower for 1998 than in the 1997 period. CorroShield product sales totaled $\$ 16,488,000$ in the 1998 period compared to $\$ 17,348,000$ in 1997. Sales of conventional voice products declined $\$ 2,226,000$ or $11 \%$. The Company believes most of the sales decline of these products is due to customers converting to the CorroShield product. Sales of data products decreased $\$ 949,000$ or $18 \%$. Sales of fiber optic connector products decreased $\$ 627,000$ or $19 \%$.

Sales to international customers decreased $\$ 1,447,000$ or $12 \%$. Sales by Austin Taylor, the Company's United Kingdom based subsidiary, decreased $\$ 988,000$ or $10 \%$ due to lower sales of metal street cabinets and cable television ("CATV") customer premise equipment to U.K. based customers. U.S. export sales, including sales to Canada, decreased $\$ 459,000$ or $20 \%$ due to lower sales of fiber products.

Consolidated gross margin as a percentage of sales was $30 \%$, compared to $32 \%$ in the 1997 period. Margin percentages earned in U.S. plants were $33 \%$ compared to $35 \%$ in 1997. Margins earned on Austin Taylor products declined to $18 \%$ from $19 \%$ in the 1997 period. The decline in gross margin percentages was principally due to overhead inefficiencies resulting from lower than anticipated sales volume.

Selling, general and administrative expenses increased $\$ 80,000$ or $1 \%$ from the 1997 period. The increase was due to the addition of JDL Technologies operations which offset lower sales and delivery expenses in the Company's telephone station apparatus operations.

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COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES
Investment income, net of interest expense, decreased \$117,000 from the 1997 period due to reduced cash balances available for investment. The Company's effective income tax rate was $22 \%$ compared to $25 \%$ in the 1997 period. The Company's tax rate is lower than the full U.S. rate due to tax exemptions and benefits received by the Company's Puerto Rico operations. The Company's 1998 tax rate is lower than the 1997 tax rate due to lower profits in Puerto Rico, which reduced the percentage of the Company's income subject to the full U.S. tax rate. Net income decreased $\$ 1,618,000$, or $20 \%$.

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Three Months Ended September 30, 1998 Compared to Three Months Ended September 30, 1997
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Sales totaled $\$ 18,030,000$, a decrease of $\$ 1,761,000$ or $9 \%$ from the 1997 period. Operating income was $\$ 2,363,000$, a decrease of $\$ 1,670,000$ or $41 \%$ from 1997. Sales to domestic (U.S. and Puerto Rico) customers decreased $\$ 980,000$ or $6 \%$.

Sales to the Big 6 telephone companies decreased $\$ 745,000$ or $8 \%$. The decline in sales to this market was due to purchase pattern adjustments caused by the merger of two RBOCs and inventory overstocks at a third RBOC. Sales to this market accounted for $57 \%$ of domestic sales in the 1998 period. Sales to retailers decreased $\$ 1,040,000$ or $56 \%$ due to lower sales to Tandy Corporation. Sales to electrical distributors and original equipment manufacturers decreased $\$ 445,000$ or $11 \%$. Sales in Puerto Rico increased $\$ 16,000$ or $3 \%$. The acquisition of JDL Technologies added $\$ 1,347,000$ to sales for the 1998 period.

The sales decreases were spread over all of the Company's product groups. Sales of the Company's CorroShield line of corrosion resistant connectors, which has lead the Company's sales growth, were 5\% lower for 1998 than in the 1997 period. The Big 6 telephone companies have been the Company's principal markets for CorroShield products. Sales of conventional voice products decreased $\$ 2,018,000$ or $27 \%$. Sales of fiber optic connector products decreased $\$ 241,000$ or $21 \%$.

Sales to international customers decreased $\$ 781,000$ or $20 \%$. Sales by Austin Taylor, the Company's United Kingdom based subsidiary, decreased $\$ 608,000$ or $19 \%$ due to lower sales of metal street cabinets and cable television ("CATV") customer premise equipment to U.K. based customers. U.S. export sales, including sales to Canada, decreased $\$ 173,000$ or $26 \%$ due to lower sales of fiber products and lower sales to Far East customers. The Company believes its sales in this region are being hurt by the currency devaluations that have followed the economic crisis in this area.

Gross margin as a percentage of sales was 29\% compared to 34\% in the 1997 period. Gross margin percentage in U.S. plants declined to 32\% from 37\% in 1997. Margins earned on Austin Taylor products were 13\% compared to 19\% in the 1997 period. The decline in gross margin percentages was principally due to overhead inefficiencies resulting from lower than anticipated sales volume.

Selling, general and administrative expenses increased \$397,000, or 14\%, from the 1997 period. The increase was due to the addition of JDL Technologies operations which offset lower sales and delivery expenses in the Company's telephone station apparatus operations.

## COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES

Investment income, net of interest expense, decreased \$127,000 from the 1997 period due to reduced cash balances available for investment. The Company's effective income tax rate was $27 \%$ compared to $30 \%$ in the 1997 period. The Company's tax rate is lower than the full U.S. rate due to tax exemptions and benefits received by the Company's Puerto Rico operations. . The Company's 1998 tax rate is lower than the 1997 tax rate due to lower profits in Puerto Rico, which reduced the percentage of the Company's income subject to the full U.S. tax rate. The Company's tax rate was higher in this 1998 quarterly period than in earlier quarters during the year due to higher than anticipated toll gate tax expenses on dividends from the Company's Puerto Rico subsidiary. Net income decreased $\$ 1,203,000$, or $38 \%$.

## Liquidity and Capital Commitments

At September 30, 1998, the Company held approximately $\$ 16,593,000$ of cash compared to $\$ 17,942,000$ at December 31, 1997. Working capital was $\$ 41,291,000$ compared to $\$ 48,514,000$ at December 31, 1997. The Company's current ratio was 5.1 to 1 compared to 6.9 to 1 at December 31, 1997. In addition to its cash and working capital balances, the Company also holds investments in long-term securities and notes receivable totaling $\$ 6,670,000$.

Net cash provided by operating activities was \$9,257,000 compared to \$7,347,000 in the first nine months of 1997. Cash was utilized during the period to finance increased inventory levels, purchase new plant and equipment, pay dividends and repurchase the Company's common stock.

The Company's Board of Directors has issued authorizations to purchase and retire up to $1,000,000$ shares of the Company's common stock on the open market or in privately negotiated transactions consistent with overall market and financial conditions. At September 30, 1998, the Company had purchased and retired 788,400 shares of stock at a cost of $\$ 12,200,000$. The Company received $\$ 767,000$ and $\$ 2,010,000$ from stock issuances due to exercise of employee stock options in 1998 and 1997, respectively.

Under provisions of the Small Business Job Protection Act of 1996, the possessions tax credit, which shelters the Company's Puerto Rico income from U.S. income tax, was repealed for years after 1995. However, companies like CSI which currently qualify for the credit, may continue to claim the credit until 2005, subject to certain limitations. As of July 1, 1996, the credit no longer applied to investment income earned in Puerto Rico. The credit will continue to apply to business income earned in Puerto Rico through 2001. For the years 2002 to 2005, the amount of Puerto Rico business income eligible for the credit will
be limited to an inflation-adjusted amount based on Puerto Rico business income earned from 1990 to 1994. The possessions tax credit has a materially favorable effect on the Company's income tax expense. Had the Company incurred income tax expense on Puerto Rico operations in 1998 at the full U.S. rate, income tax expense would have increased by approximately $\$ 1,800,000$.

The Company's balance sheet remains strong, with stockholders' equity of $\$ 64,198,000$ and no long-term debt. The Company has available a $\$ 2,000,000$ bank line of credit. Management believes, based on the Company's current financial position and projected future expenditures, that sufficient funds are available to meet the Company's anticipated needs.

COMMUNICATIONS SYSTEMS, INC. AND SUBSIDIARIES
Year 2000 Issues
The software used by the Company's data processing and management control systems was originally designed to use references to calendar dates on an abbreviated basis. Under this system, references to the calendar year are abbreviated to the last two digits of the year, i.e. 1998 is abbreviated as "98". Most software using this system does not recognize that the year 2000, abbreviated as "00", follows 1999. This causes computing errors in date sensitive processes. The Company has surveyed its operations to locate computer systems which may be subject to this error.

The Company's accounting and management control systems for its plants in the U.S., Puerto Rico and Costa Rica utilize a company-wide computer network centered in the Company's Hector, MN corporate office. The hardware and software used in operating the network are all purchased from third party suppliers. The Company has contracted with these suppliers to obtain the necessary hardware and software to bring its central computer system into Year 2000 compliance on a current basis. However, certain elements of the data network itself are not compliant and will be upgraded on an as needed basis in 1999 and 2000.

The Company's U.K. facilities are not currently Year 2000 compliant. The Company has decided to bring this facility up to compliance by integrating it into the existing U.S. network. The Company is currently installing and testing this network expansion as well as training U.K. employees in use of this system. The Company expects the system to be operational in the U.K. by December 31, 1998. Total cost to upgrade to Year 2000 compliance companywide is estimated at \$150,000.

At the current time, none of the Company's products contain embedded controllers or microprocessors. None of the products are date sensitive or subject to the Year 2000 problem.

The Company has also been in contact with its major customers and suppliers to estimate the extent to which it may be vulnerable to their respective year 2000 problems. The Company is reliant on third parties for many critical functions, including transportation, supplies, utilities and communications services. It cannot quantify the effect Year 2000 problems might have on these customers and suppliers. As a result, although the Company does not believe Year 2000 problems will cause a material disruption of its operations, it will continue to monitor the issue and modify its business plans and procedures as the situation warrants.

Statements regarding the Company's anticipated performance in future periods are forward looking and involve risks and uncertainties, including but not limited to: buying patterns of the Regional Bell Operating Companies and other customers, competitive products, and other factors.
$\qquad$

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereto duly authorized.

Communications Systems, Inc.
By /s/ Paul N. Hanson
Paul N. Hanson
Vice President and Chief Financial Officer
Date: November 13, 1998
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JAN-01-1998
SEP-30-1998
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21,150
14,116,145
864,000
19,923, 846
51,280,045
29,360,359
18,695,423
74,187,269
9,989,513
0

0
439,665
63,758,091
74,187,269
52,485,367
52,485,367
36,688,322
36,688, 322
8,433,891

1,890,000
6,587,987
0
0

6,587,987
0.72
0.72

